UNIVERSITY
of HAWAI'I ®
SYSTEM

University of Hawai'i Community Colleges
HALE KUHINA Building Room 106
1:00 – 4:00 PM Monday, September 14, 2009
IR Cadre Record of Proceedings

PRESENT:

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA
Shawn Flood, HAW   Ross Egloria, HON
Steven Shigemoto, HON   Guy Nishimoto, LEE
Charlotte Watanabe, LEE   Michael Wun, LEE
Jeannie Pezzoli, MAU   Jeff Hunt, WIN
Nalani Quinn, WIN   Sam Prather, APAPA
Kyle Hunt, APAPA   Wilson Lau, APAPA
Geri Imai, Registrars   Kathy Hill, DOI/ADOI
Earl Nishiguchi, DOSS

New Business

❑   Annual Reports of Program Data

▪   BWIKI - APAPA will update and post changes.

▪   Remedial/Developmental – Cheryl Chappell-Long discussed the executive summary & three area reports. Key questions are what are we doing, how much does it cost, and how are we doing?

▪   Student Services

•   Earl Nishiguchi said that the DOSS are talking about revisions for next year. This year's report will use what is on the website.

▪   Instruction

•   The Instructional Program Review Council (I-PRC) made some changes to the instructional programs procedures, accordingly the UHCC website in not current.

•   Liberal Arts – I-PRC will discuss/update the scoring rubric and demand benchmarks and review comprehensive/annual elements.

▪   Academic Support – Colleges will review and submit. Scoring rubric to be addressed by the I-PRC.

❑ Distance Education Class identifiers – what's reported is based on coding in DE_Indicator_IRO – KAP "hybrid" classes not appearing in numbers presented to the BOR. Cheryl Chappell-Long noted that the ACCJC wants to know how Distance Ed students are doing.

- ❑ AtD – Fall 2008 Cohort – November 2009 Submission to JBL
    - ▪ Cohort Flag – Charlotte Watanabe   -- Cohort file has been sent to APAPA
    - ▪ Course levels – Chief Academic Officers will be asked to align English and Math course to fit AtD levels.
    - ▪ JBL file revisions – APAPA reviewed 2009 submission materials – no major changes. APAPA will send General Student Record files (2008 Cohort) and Student Term Records (with appropriate data) to colleges. Anticipated delivery to colleges last week in October.
- ❑ Strategic Plan – the spreadsheet data will be updated Spring 2010
    - ▪ STEM Changes – UH System is using the National Association of System Heads (NASH) definitions which will change what we have used before.
- ❑ CCSSE 2010 – This is a survey year and the UH System will be publishing Measuring Our Progress (MOP). CCSSE and Graduate and Leaver data are included in the MOP publication.

Continuing Business

- ❑ Updates
    - ▪ DOI/ADOI Update - Kathy Hill reported that the DOI/ADOI concluded that determining cost per SSH across the system cannot be done and that each college was on its own. Cheryl Chappell-Long noted that the VPCC wants to be able to compare.
    - ▪ Dean of Student Services Update – Earl Nishiguchi reported that the last DOSS meeting made some minor changes to the program review template. They are working with STAR staff to be able to run tailored reports in STAR.
    - ▪ Registrars Update - Geri Imai reminded that the UH system has begun using the new (1997) Federal Ethnic classification codes. UH will still capture expanded UH codes.
- ❑ **Next meeting October 26, 2009**
- ❑ What's on your mind
    - ▪ UHCC Strategic Planning Council Mtg 9/18/09
    - ▪ BOR presentation 9/17/09

Future Meetings: -

On Site: Mondays (Windward CC <u>1:00 to 4:00 pm</u>) (Polycoms as needed)
November 23, 2009, December 2009 – no meeting, January 25, 2010, February 22, 2010, March 29, 2010, April 26, 2010, May 24, 2010, June 28, 2010